



American Society of Military Comptrollers

Southside Virginia Chapter
P.O. Box 5417
Fort Lee, Virginia 23801-0417

2021-2022 Southside Virginia ASMC

Executive Board and Committee Chair Meeting

Date: Thursday, August 5, 2022

Time: 1130 hrs

Location: MS TEAMS

Agenda: Monthly Executive Board and Committee Chairperson Meeting

Attendees: Nisha Dowdell (President), Steve Orth (President-Elect), Cathy Dale (Vice President DCMA; Community Service), Yoenid Gordon (Vice President DeCA; Newsletter/Publicity Chair; Webmaster), Shea McCullough (Vice President DLA), Simone Woodford (Vice President IMCOM), Monica Rakes (Treasurer), Lisa Headrick (Secretary), Mark Patterson (Membership Chair; Ways and Means Chair), and Wanda West (Programs Chair)

Not in attendance were Marina Goode (Charter Competition Chair), Jennifer Gephart (Mini-PDI Chair), Shanna Burnett (Scholarships & Awards Chair), and Vacant (Vice President CASCOM)

GENERAL AND NEW BUSINESS

- **Transition to New Board.** Nisha Dowdell installed Cathy Dale, Shea McCullough, Monica Rakes, and Simone Woodford for the Southside VA Chapter ASMC Board for the 2022-2023 term. Yoenid Gordon will be installed at the next meeting.
- **ASMC Brochure.** Yoenid Gordon presented a newly created Chapter brochure to the Board and Committee for review and input. Once final, she will create paper and electronic versions that will be available for distribution to prospective members. ***ACTION:** Yoenid will obtain cost estimates for single and bulk printing and present at the next meeting.*
- **VA Southside Chapter 45th Anniversary.** Yoenid Gordon suggested hosting a picnic or similar event in the spring, after the Mini-PDI, but before the competition year ends on 1 April. Current and prospective members would be invited to celebrate the anniversary and get information on ASMC membership and benefits. Members suggested all Chapter communication/correspondence/events incorporate the “45th Anniversary” for the 2023 term. Members agreed to **25 March 2023** as the projected date for the anniversary celebration picnic.
- **Treasurer** (Monica Rakes) – Monica requested any outstanding expenses requiring reimbursement by the Chapter. The only expense she is currently aware of is for the post office box. ***ACTION:** Monica will work Dee to determine honorary contributions for Mini-PDI speakers. The Board agreed to a \$20 donation for each of the presentations. ACTION: Nisha will look into updating the SAM site and reach out to Monica for assistance as needed. This was something done by the previous Treasurer.*
- **Workshops.** There was discussion on sponsoring resume building and interview workshops sometime this year as a benefit for ASMC members. DCMA-FB sponsored something similar that was well-received by attendees.

- **FM Footprint.** The Chapter needs to find ways to increase ASMC communication to agencies and other FM communities that have not yet been identified in the Ft. Lee and surrounding area such as the 80th Training Command.

COMMITTEE CHAIRS

- **Chapter Competition** (Marina Goode) – Lisa will provide projected dates discussed in the meeting to Marina for submission to National ASMC.
- **Programs** (Wanda West) – Members need to work collaboratively to identify FM-centric speakers and topics for monthly luncheons. Programs are not typically scheduled in December (Christmas) or March (Mini-PDI). *ACTION: Send email to members soliciting potential speakers and topics from Subject Matter Experts within their organizations to try and create a speaker schedule for the year.*
- **Community Service** (Cathy Dale) – Cathy will look into potential options for Community Service events. Nisha suggested reaching out to some of the Food Banks and Shea suggested Feed the Hunger for activity during the holiday season.
- **Membership** (Mark Patterson) – No update provided.
- **Newsletter/Publicity/Webmaster** (Yoenid Gordon) – Yoenid asked for member input for the upcoming newsletter that will be published in September.
- **Scholarship and Awards** (Shanna Burnett) – No update provided.
- **Ways and Means** (Mark Patterson) – Mark reminded members of the upcoming NASCAR race on 13-14 August. He has 14 volunteers signed up. The following fund raiser events were also discussed.
 - Golf or Bowling Tournament. The event would include competition prizes. *ACTION: Shea McCullough agreed to coordinate with the Ft. Lee Bowling Center on a Chapter-sponsored, Halloween-themed Bowling Tournament in October. Lisa will coordinate with someone for additional information on types of competition and prizes.*
 - Paint Party. Yoenid is working with Three Notch brewery to host a paint party. More information to follow.
- **Education & Training, Mini-PDI** (Jennifer Gephardt) – Members agreed to **16 March 2023** as the projected date for the Mini-PDI.
- The meeting adjourned at 1239 hrs. The next meeting is scheduled for September 1, 2022.

Nisha Dowdell
Southside VA Chapter ASMC, President

Minutes were prepared by Lisa Headrick, Southside VA Chapter ASMC, Secretary