



American Society of Military Comptrollers

Southside Virginia Chapter

P.O. Box 5417

Fort Gregg-Adams, Virginia 23801-0417

2023-2024 Southside Virginia ASMC

Executive Board and Committee Chair Meeting

Date: Thursday, April 4, 2024

Time: 1130 hrs.

Location: MS TEAMS

Agenda: Monthly Executive Board and Committee Chairperson Meeting

Attendees: Nisha Dowdell (President), Lisa Headrick (Secretary; Vice President DCMA), Shea McCullough (Vice President DLA), Megan Truong (Vice President CASCOM), Simone Woodford (Vice President IMCOM), Yoenid Gordon (Newsletter/Publicity Chair; Webmaster; Community Service Chair),

Not in attendance: Michael Moyers (President-Elect), Marina Goode (Vice President DeCA; Charter Competition Chair), Monica Rakes (Treasurer), Jennifer Goodson (Education & Training), Shanna Burnett (Scholarships & Awards Chair), Mark Patterson (Membership Chair; Ways and Means Chair), and Wanda West (Programs Chair).

GENERAL AND NEW BUSINESS

- **ASMC Picnic.** Yoenid is still working to secure a location to host the ASMC summer picnic. Request was made to change the date from 17 July due to the DLA picnic scheduled for the same day. Yoenid will send an email with available timeframes to allow the Board to vote on a new date.
- Lisa will send an email to generate interest for next year's ASMC Board and Committees.

COMMITTEE CHAIRS

- Treasurer (Monica Rakes) – ASMC received the \$2360 Mini-PDI payment from DCMA. Current balance is \$11,762.30. Upcoming expenses include scholarships and P.O. Box renewal.
- Chapter Competition (Marina Goode) – Not reported.
- Programs (Wanda West) – Shea agreed to put together a Power BI training that would be done in a phased approach with three separate sessions from May-Jul. He will incorporate demonstrations and use sample data sets so it will be interactive.
- Newsletter/Publicity/Webmaster (Yoenid Gordon) – Yoenid suggested sending Newsletters every two months versus quarterly to allow for more frequent communication for upcoming events. Format would be in email form versus attachment. Newsletters could also go directly to membership email rather than distributed through Vices. There is no additional cost for this format. The Board agreed to start the new Newsletter format in July 2024 to allow timing to announce the new Board/Committee and ASMC name which will be announced at the PDI.

- Community Service (Yoenid Gordon)
 - Food distribution at Chalkley Elementary is scheduled for 27 April 2024.
- Scholarship and Awards (Shanna Burnett)
 - 40 applications were received. Simone agreed to assist with reviewing applicants.
 - The scholarship luncheon is scheduled for 9 May at Cesare's.
- Membership (Mark Patterson) – Not reported.
- Ways and Means (Mark Patterson)
 - 30-31 March 2024: Mark requested feedback from the 7 volunteers that participated.
 - 10-11 August 2024: Fall NASCAR Race.
- Professional Development Training (PDT) (Jennifer Goodson) – 99% of surveys received had positive feedback. Longer break at lunch and between sessions were requested for next year. We are still waiting for a final breakdown on revenue.
- In closing, Nisha thanked everyone for their hard work and dedication to the chapter. The meeting adjourned at 1215 hrs. The next meeting is scheduled for May 2, 2024.

Nisha Dowdell
Southside VA Chapter ASMC, President

Minutes were prepared by
Lisa Headrick
Southside VA Chapter ASMC, Secretary