



# American Society of Military Comptrollers

Southside Virginia Chapter  
P.O. Box 5099  
Fort Gregg-Adams, Virginia 23801-0417

## 2023-2024 Southside Virginia ASMC

### Executive Board and Committee Chair Meeting

**Date:** Thursday, May 2, 2024

**Time:** 1130 hrs.

**Location:** MS TEAMS

**Agenda:** Monthly Executive Board and Committee Chairperson Meeting

**Attendees:** Nisha Dowdell (President), Michael Moyers (President-Elect), Lisa Headrick (Secretary; Vice President DCMA), Shea McCullough (Vice President DLA), Simone Woodford (Vice President IMCOM), Yoenid Gordon (Newsletter/Publicity Chair; Webmaster; Community Service Chair), Shanna Burnett (Scholarships & Awards Chair), Mark Patterson (Membership Chair; Ways and Means Chair), and Jennifer Goodson (Education & Training).

**Not in attendance:** Megan Truong (Vice President CASCOM), Marina Goode (Vice President DeCA; Charter Competition Chair), Monica Rakes (Treasurer), and Wanda West (Programs Chair).

#### GENERAL AND NEW BUSINESS

- **ASMC Picnic.** The date of the picnic was changed from 17 July to the 9th or 10th of July. We agreed to do sandwich platters, cookies or chips, and water. Yoenid is working logistics and will let the Board what is still needed.
- **National PDI Donation.** The Chapter agreed to donate a frame in the shape of Virginia with gift cards, not to exceed \$300, in support of the National PDI Charity Raffle.
- **FY24-FY25 Board/Committee Members.** Lisa Headrick prepared a draft email to seek interested members for the new year's Board and Committee members. The email will be sent to membership today.

#### COMMITTEE CHAIRS

- Treasurer (Monica Rakes) – The Chapter expects to receive \$5604.29 from the joint Professional Development Training (PDT) held in April. Mark Patterson mentioned we should be expecting approximately \$700 from working the spring NASCAR event.
- Chapter Competition (Marina Goode) – Not reported.
- Programs (Wanda West) – Shea McCullough has developed three sessions of Power BI training which have been scheduled for presentation in May, June, and July. that would be done in a phased approach with three separate sessions from May-Jul. He will incorporate demonstrations and use sample data sets so it will be interactive.

- Newsletter/Publicity/Webmaster (Yoenid Gordon) –
  - Yoenid suggested doing a YouTube video newsletter video during certain time of the year, such as in December for the holidays. The video idea was well-received by the Board and will bring faces to names on the Board and Committee members. The frequency of newsletters will change from quarterly to bi-monthly beginning in July 2024.
  - Michael Moyers agreed to write an article on the National PDI.
- Community Service (Yoenid Gordon)
  - Marina and Yoenid supported the Junior Achievements Financial Program by giving a presentation on finance.
  - As a chapter, we've completed 273 volunteer hours in FY24, with 182.5 hours from members themselves.
  - We began FY25 with 5 members attending the Chalkley Elementary Food Drive.
- Scholarship and Awards (Shanna Burnett)
  - 40 applications were received and there were 9 awardees.
  - 2-\$1000 awards, 2-\$750 awards, and 5-\$500 awards for a total award distribution of \$6,000.
  - The scholarship luncheon is scheduled for 9 May at Cesare's.
- Membership (Mark Patterson) – Not reported.
- Ways and Means (Mark Patterson)
  - 10-11 August 2024: Fall NASCAR Race.
- Professional Development Training (PDT) (Jennifer Goodson) – Jennifer felt that using Cvent for the PDT helped the Chapter in not having to chase registration payments. No discussion has ensued for holding a joint event next year or for using Cvent.
- In closing, Nisha thanked everyone for their dedication and commitment to the chapter. The meeting adjourned at 1237 hrs. The next meeting is scheduled for June 6, 2024.

Nisha Dowdell  
 Southside VA Chapter ASMC, President

Minutes were prepared by  
 Lisa Headrick  
 Southside VA Chapter ASMC, Secretary